



Committee: Overview and Scrutiny Committee
Date: Wednesday 1 June 2022
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, Oxon OX15 4AA

Membership

Councillor Sandy Dallimore (Chairman)	Councillor Douglas Webb (Vice-Chairman)
Councillor Maurice Billington	Councillor Mike Bishop
Councillor John Broad	Councillor John Donaldson
Councillor Ian Harwood	Councillor David Hingley
Councillor Matt Hodgson	Councillor Ian Middleton
Councillor Perran Moon	Councillor Dr Chukwudi Okeke

Substitutes Any member of the relevant political group, excluding Executive members

AGENDA

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

- 1. Apologies for Absence and Notification of Substitute Members**
- 2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

- 3. Minutes (Pages 5 - 12)**

To confirm as a correct record the minutes of the meetings held on 15 March and 18 May 2022.

4. Chairman's Announcements

To receive communications from the Chairman.

5. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

6. Introduction to Performance Monitoring

Celia Prado-Teeling, Interim Assistant Director of Customer Focus, will give a presentation on the performance monitoring framework and reporting cycle, and the role of Overview and Scrutiny Committee in the performance monitoring process.

7. Work Programme Planning 2022-23 (Pages 13 - 20)

Committee are asked to consider the indicative work programme for 2022-23, and discuss potential scrutiny review topics, to be developed into scoping documents for consideration and agreement at future meetings.

Members are reminded of the five roles of scrutiny when considering items for the work programme:

Performance Monitoring
Policy Development
Policy Review
Holding the Executive to account
External Scrutiny

There are three documents for the Committee to consider:

Appendix 1 – Indicative work programme for 2022-23

Appendix 2 – Topic list update

Appendix 3 – update on items previously submitted to the Overview and Scrutiny Committee

Recommendations

The meeting is recommended:

1.1 To consider and agree the indicative work programme 2022-23

1.2 To approve the re-establishment of the Member Education and Training Working Group, and to delegate authority to the Assistant Director Law, Governance & Democratic Services, in consultation with the Chairman of the Overview and Scrutiny Committee, to liaise with Group Leaders regarding membership of the Group and request that the Working Group submit a scoping document to the 5 July Overview and Scrutiny Committee meeting for agreement.

- 1.3 To approve the continuation of the Parish Engagement Working Group, to delegate authority to the Assistant Director Law, Governance & Democratic Services, in consultation with the Chairman of the Overview and Scrutiny Committee, to liaise with Group Leaders regarding membership of the Group and request that the Working Group submit a scoping document to the 5 July Overview and Scrutiny Committee meeting for agreement.
- 1.4 To note the update on items previously submitted to the Overview and Scrutiny Committee.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221953 / 01295 221591 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Emma Faulkner / Lesley Farrell, Democratic and Elections
democracy@cherwell-dc.gov.uk, 01295 221953 / 01295 221591

Yvonne Rees
Chief Executive

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